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*California State Certified Laboratory No.2153*

## **GENERAL INFORMATION**

### Certifications and Authorization

CERCO Analytical, Inc. is a woman-owned business (WBE) certified with the State of California, and is certified by the State of California Department of Health Services for water and waste water analysis under the Environmental Laboratory Accreditation Program (ELAP). Our certification number is 2153.

For the past 25 years, CERCO Analytical, Inc. has offered analytical services for soils, specifically, ASTM and CalTrans Test Methods along with a brief evaluation to determine the corrosivity of the soil.

We are approved by the United States Department of Agriculture for the import of soil samples from around the world. Our permit number is P330-15-00211 expiring August 04, 2018.

### Quality Assurance

CERCO Analytical's Quality Assurance Manual is available upon request. Designed in accordance with EPA guidelines, it specifies the quality control and quality assurance practices of the laboratory, such as use of analytical control checks (calibration checks and blanks, sample duplicates, matrix spikes and spike duplicates), and participation in the EPA's Drinking Water, Waste Water and Microbiology Performance Evaluation programs.

### Insurance

CERCO Analytical, Inc. maintains at all times the following insurance coverage for itself and its employees:

- Comprehensive General Liability - \$2,000,000 each occurrence limit
- Automobile Liability - \$1,000,000 limit
- Worker's Compensation in accordance with applicable laws
- Professional Liability (Errors and Omissions) - \$2,000,000 per occurrence
- Excess/Umbrella Liability – 4,000,000 each occurrence limit

## Terms

Samples are accepted for analysis with advance payment or purchase order, unless prior billing arrangements have been made. Payment terms are net 30 days. All overdue accounts are subject to a 1.5% interest charge per month. Terms are subject to change without notice.

## Technical and Field Services

CERCO Analytical, Inc. offers free consultation regarding collection, preservation and transportation of samples, analytical methods and help with interpretation of test results. Professional consultation is available at the hourly rates outlined below.

Our experienced associates are available for a wide range of special projects, including NPDES wastewater discharge sampling, California Title 22 compliance sampling, storm water monitoring and most specialized or investigative sampling needs.

Court Appearance	\$395.00/hour
Deposition	\$330.00/hour
Principal	\$220.00/hour
Senior Corrosion Engineer	\$205.00/hour
Corrosion Design Specialist	\$185.00/hour
Corrosion Project Supervisor	\$175.00/hour
Project Engineer	\$165.00/hour
Corrosion Technician	\$135.00/hour
Laboratory Director	\$175.00/hour
Chemist	\$135.00/hour
Field Technician	\$135.00/hour
Secretarial/Word Processing	\$75.00/hour
Expenses	
- Quality Assurance Reports	\$10.00/report
- Reproduction	\$0.25/copy
- Outside Services	Cost + 25%
- Field Equipment Rental	Call for Quote
- Electric Data Transfer to State Waterboard	\$20.00 Project

## Sampling and Sample Pick Up

When arranged in advance, local sample pick up is available. For out of the area locations, field technician fees plus mileage charges may apply. On-going sample pick up or residential sampling may be arranged when scheduled on a routine basis. Please call for additional information and scheduling.

## Sample Containers

CERCO Analytical will provide, free of charge, properly preserved sample containers with appropriate labels and Chain of Custody, as long as CERCO Analytical subsequently analyzes the samples. A fee (cost plus 20%) will be charged for sample containers supplied to a client when analyses are being performed by another laboratory.

## Storage and Sample Disposal

Non-hazardous samples will be stored for 30 days from receipt and disposed of free of charge unless other arrangements are made in advance. CERCO Analytical is unable to accept hazardous samples. If CERCO deems your sample has hazardous components, then CERCO will return any samples to the Client at their expense. Bacteriological samples will be stored for one week from date of receipt. Samples received by the laboratory, but not analyzed will be subject to a \$20.00 per sample disposal fee.

## Fee Schedule

Please refer to our fee schedule for a list of services. Other analyses may be available upon request. Prices are subject to change without notice.

## Minimum Fees

The minimum laboratory fee is \$60.00

## Volume Discounts

Volume discounts may be available for special projects. Please call for a quote.

## Turnaround Time and Surcharges

Our standard turnaround time is 10-Working Days. Samples received before 12 p.m. - the day the sample was received is considered the 1st working day. Samples received after 12 p.m. - the next working day is considered the 1st working day. Faxed or e-mailed results will be provided upon request. Rush surcharges are available when arranged in advance. Please refer to our turnaround times and surcharges. Turnaround time and surcharges are subject to change without notice.